

ADMINISTRATION COMMITTEE AGENDA

JULY 24, 2023

5:30 PM

- 1. Call to Order**
- 2. Approval of Minutes**
- 3. Economic Development**
 - a. Authorization to Convey 5222 Junction Road, Cambria, NY to the Niagara Orleans Land Improvement Corporation
 - b. Authorization to Convey Certain Tax Liens to the Niagara Orleans Land Improvement Corporation
- 4. Community Safety and Security Committee Agenda**
- 5. Community Services Committee Agenda**
- 6. Infrastructure Committee Agenda**
- 7. Audit Department**
 - a. Resolution Approving Engagement of Outside Auditing Firm for Professional Auditing Services to Niagara County
 - b. Resolution Approving Engagement of Outside Consultant Firm for Professional Cost Allocation Plan and Maintenance in Lieu of Rent Report
- 8. Office of Management & Budget**
 - a. Authorize Contracts between Niagara County and Various Governmental Purchasing Alliances and Alliance Participants
- 9. County Attorney**
 - a. Budget Modification – Contingency Funds to be Transferred to County Attorney's Special Litigation, Contractual Expense Line
- 10. Board of Elections**
 - a. Niagara County Board of Elections Budget Modification – Absentee Ballot Pre-Paid Postage Grant Acceptance
 - b. Niagara County Board of Elections Budget Modification – Technology Innovation & Election Resource (TIER) Grant Acceptance
- 11. Information and Adjournment**

NIAGARA COUNTY ADMINISTRATION COMMITTEE
MEETING MINUTES
June 12, 2023
5:30 PM

	ADMINISTRATION	STAFF	OTHERS
PRESENT:	D. Godfrey A. Nemi W. Collins M. Grozio I. Myers C. Robins	R. Updegrove D. Huntington K. Alexander P. Lopes J. Pitaressi K. Schuler H. Soles	M. Filicetti, Sheriff D. Blackley, Public Defender J. Cicchetti, Probation D. LaRock, Probation J. Schultz, Fire Coordinator M. Lutz, Social Services D. Jablonski, Employment & Training D. DiCarlo, Office for the Aging L. Kelemen, Mental Health G. Meal, Public Works J. Gaston, Parks N. Allen, Engineering D. Timm, Refuse D. Quinn, Public Works W. Flynn, Information Technology
EXCUSED:	R. Bradt R. Wydysh		

1. Call to Order

Chairman D. Godfrey called the meeting of the Administration Committee to order at 5:34 p.m.

2. Approval of Minutes

Chairman D. Godfrey asked for the approval of the minutes to the meeting of May 8, 2023. The minutes were approved by A. Nemi. C. Robins seconded them. The minutes passed unanimously.

3. Community Safety and Security Committee Agenda

Resolutions:

NCSO MCP Acquisition Standardization for Emergency Communications Systems Consultation
NCSO Prime Care Medical of New York, Inc First Amendment
NCSO Public Safety Radio Network Enhancement Project Geo Redundant Prime Site
NCSO Extension of Trinity Food Services Contract for Inmate Food Service Management and Office for the Aging Food Service Management
NCSO Infinigy Solutions Contract Change Order No. 2
NCSO Create and Fill Quality Assurance Manager Position for Forensic Laboratory
Waiver of Residency Requirement for Assistant Public Defender
Probation Satellite Tracking of People (STOP) Contract Extension
Probation 2023 Budget Modification – Accept GIVE X Funds
Continuation of Niagara University Agreement for Border Community Service (BCS) Program through 08/31/2024
Fire Coordinator's Office 2023 Budget Modification – Accept Payments for Fire Investigation Report Fees
Acceptance of EMPG FY23 Homeland Security Grant
Committee Approval to Accept the Extension to FY20 State Homeland Security Program/SLETPP Grant

I. Myers made a motion. M. Grozio seconded it. Passed unanimously.

NIAGARA COUNTY ADMINISTRATION COMMITTEE
MEETING MINUTES
June 12, 2023
5:30 PM

4. Refuse District Committee Agenda

Resolutions:

Award of Contract Refuse Disposal District Transportation of Leachate
Informational: Leachate Disposal

M. Grozio made a motion. I. Myers seconded it. Passed unanimously.

5. Infrastructure Committee Agenda

Resolutions:

Approval of Capital Projects – 2023
2023 Capital Improvement Projects Funding from Fund Balance and Federal/State Aid
Informational: CNS Engineers – Potential New Department of Public Works Building
Award of Contract Refuse Disposal District Transportation of Leachate
Informational: Solar Panel Local Law Updates
Informational: State Solid Waste Policy Updates
Agreement between the County of Niagara and the Newfane Youth Football League and Cheerleading
Agreement between the County of Niagara and National Multiple Sclerosis Society
Abolish Two P/T Cleaner Positions and Create and Fill One Cleaner/Laborer Position
Agreement between the State of New York Unified Court System and the County of Niagara
Lease Agreement with NCCC for the Trott Access Center
Award Consultant Contract Mann Road Bridge over Mud Creek – Bridge Replacement
Award Consultant Contract Royalton Center Rd Bridge over Mud Creek – Bridge Replacement
Award Consultant Contract Carmen Rd Bridge over Golden Hill Creek – S. Bridge Replacement
Award Consultant Contract Johnson Creek Road Bridge over Golden Hill Creek – Bridge Replacement
Award Consultant Contract Willow Road Bridge over East Branch of Twelve Mile Creek
Award of Contract – Preventative Maintenance of Two Bridges (Jacques Rd. over 18 Mile Creek and West Somerset over Fish Creek)
Award of Contract – Culvert Replacements 2023
Award of Contract – Testing and Inspection Services
East Canal Road Culvert Rehabilitation Consultant Amendment No. 1 - Final
Pavement Resurfacing of Upper Mountain Road from Lockport Junction Road to 700' North of NY 31, Town of Lockport Federal Aid Local Project Agreement
Bridge NY Local Project Agreement, PIN 5763.81 Supplemental Agreement No. 1 East Canal Road over Unnamed Stream, Town of Pendleton

A. Nemi made a motion. C. Robins seconded it. Passed unanimously.

6. Community Services Committee Agenda

Resolutions:

Office for the Aging Abolish Case B Supervisor and Create Case Manager – Senior Services
Office for the Aging Budget Modification – Center of Elder Law and Justice (CELJ) Grant
Employment & Training Create and Fill Clerical II Position
MH Budget Modification – Accept OASAS Funding – Cazenovia Recovery
MH Budget Modification – Contract Agency State Aid COLA/Minimum Wage Increases
Social Services Abolish and Create Positions
Public Hearing for NCCC FY 2023-2024 Maintenance and Operating Budget

W. Collins made a motion. C. Robins seconded it. Passed unanimously.

**NIAGARA COUNTY ADMINISTRATION COMMITTEE
MEETING MINUTES
June 12, 2023
5:30 PM**

7. Adjournment

A motion was made by M. Grozio to adjourn. I. Myers seconded it. Passed unanimously. The Administration Committee meeting adjourned at 6:22 p.m.

Minutes Transcribed By:

Heather Soles, Budget Assistant
Office of Management & Budget

Minutes Approved By:

David E. Godfrey, Chairman
Administration Committee



Administration Committee

Complete this form, save in Committee folder and name using this format yyyyymmdd dept desc (example 20170111 cdp budget adjustment)

Today's Date: June 28, 2023

Department Submitting agenda item: Economic Development

Date of Committee Meeting: July 24, 2023

Title: Authorization to Convey 5222 Junction Road, Cambria, NY to the Niagara Orleans Land Improvement Corporation

Brief Summary: This resolution allows for the County Treasurer to transfer the tax delinquent property at 5222 Junction Road, Cambria, NY to the Niagara Orleans Land Improvement Corporation (NORLIC). This property requires environmental remediation. NORLIC will work to have these properties put back on the tax rolls and into productive use once again.

If this item pertains to a position(s), it must be sent to the Human Resources Department to be reviewed and approved before going to the Administration Committee.

Please provide date approved: N/A

Action Requested: Approval

Associated Costs:

Benefits & Risks: The properties will once again have the tax paid, and will be put to productive use.

**AUTHORIZATION TO CONVEY 5222 JUNCTION ROAD, CAMBRIA, NY TO THE
NIAGARA ORLEANS LAND IMPROVEMENT CORPORATION**

WHEREAS, pursuant to Section 902 of the Real Property Tax Law of the State of New York the Niagara County Treasurer, acting in his capacity as Tax Enforcing Officer, acquired a tax lien on the following property commonly known as 5222 Junction Road, Cambria NY (SBL # 121.00-2-25), and

WHEREAS, the Property is a tax delinquent commercial parcel that requires significant environmental remediation, and

WHEREAS, Section 1616 of the Not-for-Profit Law of the State of New York authorizes a municipality to enter into a contract to sell some or all of the delinquent tax liens held by it to a land bank, and

WHEREAS, the Niagara County Treasurer has requested legislative approval to transfer the above tax lien to the Niagara Orleans Land Improvement Corporation ("NORLIC") with the understanding that the Property will be put back on the tax rolls into a productive use, and

WHEREAS, the above Property if foreclosed upon by the County are not needed for municipal purposes, and

WHEREAS, the benefits accruing the County of Niagara (avoidance of the costs of environmental remediation, demolition and other expenses) are in excess of the potential auction value of the properties, now, therefore, be it

RESOLVED, pursuant to County Law Section 215 and Real Property Tax Law Section 902, Niagara County is hereby authorized to enter into a contract with NORLIC to sell the tax lien on 121.00-2-25, for one and no more dollars, and be it further

RESOLVED, that following the County Attorney's review, a contract, and all other reasonable and necessary title transfer documents shall be executed pursuant to the Niagara County Contract Policy.

ECONOMIC DEVELOPMENT COMMITTEE

ADMINISTRATION COMMITTEE



Administration Committee

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Today's Date: July 18, 2023

Department Submitting agenda item: Economic Development

Date of Committee Meeting: July 24, 2023

Title: Authorization to Convey Certain Tax Liens to Niagara Orleans Land Improvement Corporation

Brief Summary: This resolution allows for the County Treasurer to transfer two (2) tax delinquent properties in Niagara County to the Niagara Orleans Land Improvement Corporation. These properties may require environmental remediation. NORLIC will work to have these properties put back on the tax rolls and into productive use once again.

If this item pertains to a position(s), it must be sent to the Human Resources Department to be reviewed and approved before going to the Administration Committee.

Please provide date approved: N/A

Action Requested: Approval

Associated Costs:

Benefits & Risks: The properties will once again have the taxes paid on them and will be put to productive use.

**AUTHORIZATION TO CONVEY CERTAIN TAX LIENS
TO NIAGARA ORLEANS LAND IMPROVEMENT CORPORATION**

WHEREAS, pursuant to Section 902 of the Real Property Tax Law of the State of New York the Niagara County Treasurer, acting in his capacity as Tax Enforcing Officer, acquired tax liens on the following properties commonly known as (the Properties), and

130.19-2-1	3425 Hyde Park Blvd., Niagara Falls, New York in the Town of Niagara
146.05-1-7	Haseley Dr., Niagara Falls, New York in the Town of Niagara

and

WHEREAS, the Properties are tax delinquent commercial parcels including some that may require environmental remediation, and

WHEREAS, Section 1616 of the Not-for-Profit Law of the State of New York authorizes a municipality to enter into a contract to sell some or all of the delinquent tax liens held by it to a land bank, and

WHEREAS, the Niagara County Legislature transferred the tax liens for similar Properties listed below pursuant to ED-024-22,

130.15-3-2.1	4225 Hyde Park Blvd., Niagara Falls, New York in the Town of Niagara
130.15-5-10	4401 Hyde Park Blvd., Niagara Falls, New York in the Town of Niagara
130.15-5-11	4425 Hyde Park Blvd., Niagara Falls, New York in the Town of Niagara
130.15-5-14	Delaware Ave., Niagara Falls, New York in the Town of Niagara
130.15-5-15	Delaware Ave., Niagara Falls, New York in the Town of Niagara
130.15-5-19	4311 Hyde Park Blvd., Niagara Falls, New York in the Town of Niagara
130.15-5-20	Hyde Park Blvd., Niagara Falls, New York in the Town of Niagara
130.15-5-21	James Ave., Niagara Falls, New York in the Town of Niagara
130.15-5-8	Pennsylvania Ave., Niagara Falls, New York in the Town of Niagara
130.15-5-9	Pennsylvania Ave., Niagara Falls, New York in the Town of Niagara
131.09-2-28.2	4287 Witmer Rd., Niagara Falls, New York in the Town of Niagara

and

WHEREAS, the Niagara County Treasurer is seeking legislative approval to request the transfer of tax liens for SBL #'s 130.19-2-1 and 146.05-1-7 to the Niagara Orleans Land Improvement Corporation ("NORLIC") with the understanding that NORLIC will be pursuing tax foreclosure on the properties pursuant to Resolution ED-024-22 and this resolution, and

WHEREAS, the properties are not needed for municipal purposes, and

WHEREAS, the liens transferred will result in the Properties being put back on the tax rolls into a productive use, and

WHEREAS, the benefits accruing the County of Niagara (avoidance of the costs of environmental remediation, demolition and other expenses) will become the obligation of the land bank, now, therefore, be it

RESOLVED, pursuant to County Law Section 215 and Real Property Tax Law Section 902, Niagara County is hereby authorized to enter into a contract with NORLIC to sell the tax liens on 130.19-2-1 and 146.05-1-7, for one and no more dollars, and be it further

RESOLVED, that following the County Attorney's review, a contract, and all other reasonable and necessary title transfer documents shall be executed pursuant to the Niagara County Contract Policy.

ECONOMIC DEVELOPMENT COMMITTEE

ADMINISTRATION COMMITTEE



COMMUNITY SAFETY AND SECURITY COMMITTEE AGENDA July 24, 2023

1. Call to Order

2. Approval of minutes from previous meeting

3. Sheriff

Res. – Create and Fill Two Temporary Deputy Sheriff Positions.

Res. – School Resource Officer Agreement with BOCES School District.

Res. – School Resource Officer Agreement with Newfane Central School District.

Res. – Budget Mod. Accept Red Team Exercise Grant.

Res. – Budget Mod. Accept Gun Involved Violence Elimination Grant.

Res. – Extend Contract for Uniforms.

Res. – Extend Contract for Uniform Accessories.

Res. – Standardization of Maintenance Service Contracts for Forensic Lab Equipment Manufactured by Shimadzu Scientific Instruments/Sole Source Determination.

Res. – Securitas Technology Corporation Single Designation for Security System.

Res. – Award Contract for RFP 2023-46 Website Development.

Res. – Accept Office of Victim Services Grant.

4. District Attorney

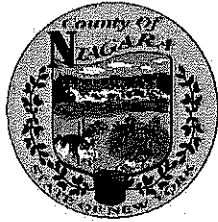
Res. – Create and Fill Paralegal I Position.

Res. – Create and Fill One Paralegal III Position.

5. Fire Coord/Emerg. Svcs.

Res. – Amendment to Motorola Solutions Services Agreement for Infrastructure Repair, Technical Support and FSO Onsite Response of Countywide Radio Communication System – Niagara Fashion Mall and Lewiston Highway Sites.

Committee Approval – To accept the Extension to FY2020 Technical Rescue & Urban Search (USAR) Grant Program.



Community Services Committee

AGENDA - Meeting of July 24, 2023

1. Call to Order

2. Approval of Minutes of June 12, 2023

3. Office of Mental Health

- a) Budget Modification – Contract Agency State Aid COLAs
- b) Budget Modification – Opioids Settlement Funds

4. Department of Social Services

- a) Budget Modification – Flexible Fund for Family Services
- b) Budget Modification – Healthy Families New York Program
- c) Budget Modification – Rental Supplement Program

5. Niagara County Community College

- a) NCCC FY 2023-2024 Maintenance and Operating Budget

6. Motion to Adjourn



INFRASTRUCTURES COMMITTEE AGENDA
NIAGARA COUNTY COURT HOUSE
LOCKPORT, NEW YORK
MONDAY July 24, 2023
MEETING NO. 7
5:30 PM

- 1. Call to Order**
- 2. Meeting Minutes – Approval**
- 3. Water District – Approval**
 - a. Budget Modification
 - i. Budget Modification for Sludge Lagoon Cleaning
 - ii. Water – Raw Water Pump Station Upgrades
- 4. Information Technology - Approval**
 - a. Award of Contract
 - i. Data Cabling (Bid 2023-57)
- 5. Environmental/Solid Waste – Informational**
 - a. Paint Collection and Paper Shredding Event – July 29th
- 6. Parks – Approval**
 - a. Niagara Frontier Cross Country League (Burmester)
 - b. Kindergarten Roundup (Krull)
- 7. Building and Grounds - Approval**
 - a. Abolish General Repair II and Create HVAC Technician
- 8. Engineering – Approval**
 - a. Bridge NY - Informational
 - b. Change Orders
 - i. Court House HVAC Improvements, Phase 1 Control – Change Order No.1 (Final)
 - ii. Krull Park Shoreline Rehabilitation Project Design Services Contract – Change Order No. 5
 - c. Capital Project Closeout
 - i. Angelo Delsignore Window Project
 - d. Amend Contract
 - i. Purple Heart Memorial Time Extension
 - ii. Rescind Resolution IF-101-23 to Award Consultant Contract Carmen Road Bridge Over Golden Hill Creek-South Bridge Replacement
 - e. Federal Aid Project
 - i. Bridge Washing and Deck Sealing of 137 Bridges Various Towns in Niagara County
 - ii. Bridge Deck Overlays of 6 Bridges – Various Towns in Niagara County

- f. Award of Contract/Budget Modification
 - i. Award Bridge Washing and Deck Sealing 2023/2024
 - ii. Award Bridge Deck Overlays 2023
 - iii. Krull Park Paving
 - iv. Award Consultant Contract Gasport Road Bridge Over Eighteen Mile Creek Bridge Replacement
 - v. Drainage for Niagara County Golf Course Driving Range

9. Highway – Approval

- a. Acceptance of Right-of-way from New York State Department of Transportation-Townline and Stone Roads, Town of Lockport and Cambria

10. NCCC – Informational

- a. Niagara County Law Enforcement Academy (NCLEA)



Administration Committee

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Today's Date: 7/17/2023

Department Submitting agenda item: Audit

Date of Committee Meeting: 7/24/2023

Title: Resolution Approving Engagement of Outside Auditing Firm for Professional Auditing Services to Niagara County

Brief Summary: Approval for a contract extension options on current contract between Niagara County and Drescher & Malecki LLP for Professional Auditing Services for next 5 years.

If this item pertains to a position(s), it must be sent to the Human Resources Department to be reviewed and approved before going to the Administration Committee.

Please provide date approved: N/A

Action Requested:

Associated Costs:

Benefits & Risks:

**RESOLUTION APPROVING ENGAGEMENT OF OUTSIDE AUDITING FIRM
FOR PROFESSIONAL AUDITING SERVICES TO NIAGARA COUNTY**

WHEREAS, the County of Niagara issued a Request for Proposal for auditing services for relating to all reasonable and necessary outside auditing services to the County of Niagara, including all departments thereof except Niagara County Community College, and

WHEREAS, four accounting organizations filed bids on or about mid-September 2019, of which all bids have been reviewed by the Department of Purchasing , Office of Treasurer, and the Department of Audit, and

WHEREAS, in accordance with the bidding procedures applicable to bids sought from professional organizations and further based on the current, general and specific auditing needs of the County of Niagara, the Department of Audit has recommended acceptance of contract with Drescher & Malecki LLP, CPA , and

WHEREAS, Drescher & Malecki LLP, CPA is experienced in performing government audits and consulting services in New York State. Their reputation, knowledge, and experience in auditing numerous Counties, Schools and local municipalities are an advantage in the selection of this firm. Drescher & Malecki LLP, CPA was founded on the principle of providing their clients with the same high quality level of service expected from a national firm yet with the dedicated involvement that can only be developed by personal attention. They are dedicated to the pursuit of imaginative, intelligent and proactive solutions to all of our accounting and consulting service needs , all are positive factors in the Department of Audit's recommendation, and

WHEREAS, Drescher & Malecki has now proposed to extend our audit current contract to provide similar services for each of the next five fiscal years, and

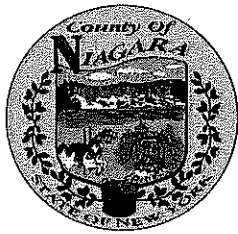
WHEREAS, Drescher & Malecki agreed to for consideration for the extension, will limit annual increases to just 2.5% for the duration of this contract, and

WHEREAS, Niagara County is cognizant of the impact and unpredictability of the current economy, and the imminent cost volatility into future years. It is in the best interest Niagara County agrees and accepts this proposal, and

WHEREAS, under Niagara County's Purchasing Guidelines, the Niagara County Legislature and the requisite committee(s) have the discretion to waive the Requests for Proposal for a professional services contract, and

WHEREAS, prior to the execution of the engagement agreement, the County Attorney will review the engagement agreement for approval as to legal form, language and compliance, now, therefore, be it

RESOLVED, that following the County Attorney's review, the County Manager be, and hereby is, authorized to sign and deliver an engagement agreement engaging Drescher & Malecki LLP., CPAs for all reasonable and necessary outside auditing services as may be required by the County of Niagara .



Administration Committee

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Today's Date: 7/17/2023

Department Submitting agenda item: Audit

Date of Committee Meeting: 7/24/2023

Title: Resolution to Engage with Venesky & Co. to prepare a County-Wide Central Services Cost Allocation Plan for Niagara County

Brief Summary: Approval for a new 3 year contract extension between Niagara County and Venesky & Co. to prepare a County - Wide Central Services Cost Allocation Plan

If this item pertains to a position(s), it must be sent to the Human Resources Department to be reviewed and approved before going to the Administration Committee.

Please provide date approved: N/A

Action Requested:

Associated Costs:

Benefits & Risks:

**RESOLUTION APPROVING ENGAGEMENT OUTSIDE CONSULTANT FIRM FOR
PROFESSIONAL COST ALLOCATION PLAN AND MAINTENANCE IN LIEU OF RENT REPORT**

WHEREAS, the Department of Audit and the County Treasurer's Office require the services of a consultant for professional services relating to cost allocation, employment benefits analysis and maximizing third-party reimbursement, and

WHEREAS, the Department of Audit, after bid solicitation in accord with County guidelines, has recommended the engagement of Venesky and Co., a firm with an excellent reputation in the field of New York municipal cost allocation and which is currently servicing approximately one-half of the counties in New York State in connection with the services now required by the County of Niagara, and

WHEREAS, Venesky and Co. has proposed a new three-year extension on the current engagement to cover Cost Allocation Plan Years ending 2023, 2024 and 2025 at a total yearly fee of \$16,000, and

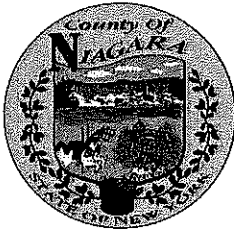
WHEREAS, under Niagara County's Purchasing Guidelines, the Niagara County Legislature and the requisite committee(s) have the discretion to waive the Requests for Proposal for a professional services contract, and

WHEREAS, prior to the execution of the engagement agreement, the County Attorney will review the agreement for approval as to legal form, language and compliance, now, therefore, be it

RESOLVED that Venesky and Co. is hereby approved for engagement to prepare a County -Wide Central Service Cost Allocation Plan and a Maintenance in Lieu of Rent Report and other services, including but not limited to, providing specific claiming instructions and guidance to applicable departmental personnel to help them maximize Federal and State reimbursements for indirect costs and space occupancy costs., and be it further

RESOLVED, the following the County Attorney's review, the County Manager be, and hereby is, authorized to execute the engagement agreement with Venesky and Co.

ADMINISTRATION COMMITTEE



Administration Committee

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Today's Date: 7/18/2023

Department Submitting agenda item: Office of Management and Budget/Purchasing

Date of Committee Meeting: 7/24/2023

Title: Authorize Contracts between Niagara County and Various Governmental Purchasing Alliances and Alliance Participants

Brief Summary: Authorization to enter into agreements with governmental purchasing alliances and with governmental purchasing alliance members for contracts let in accordance with NYS Requirements

If this item pertains to a position(s), it must be sent to the Human Resources Department to be reviewed and approved before going to the Administration Committee.

Please provide date approved: N/A

Action Requested:

Associated Costs:

Benefits & Risks:

**AUTHORIZE CONTRACTS BETWEEN NIAGARA COUNTY AND VARIOUS GOVERNMENTAL
PURCHASING ALLIANCES AND ALLIANCE PARTICIPANTS**

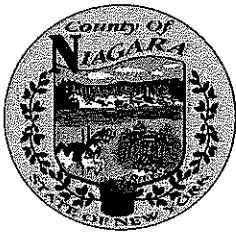
WHEREAS, pursuant to New York State General Municipal Law §103(16) the County may make purchases through the use of contracts let by the United States of America or an agency thereof, or by any state or any other political subdivision or district therein, if such contracts were let in accordance with New York State Requirements; and

WHEREAS, advantageous contracts which have been let by governmental entities are sometimes available exclusively through purchasing alliance groups; and

WHEREAS, some purchasing alliance groups, as a condition of use of alliance contracts, require entry into a contract with either the alliance itself or with the other alliance participants, some of which are governmental entities; now, therefore, be it

RESOLVED, That the County Manager is hereby authorized to enter into agreements with governmental purchasing alliances and with governmental purchasing alliance members, for so long as the County is authorized by New York State law to make purchases through the use of contracts let by other governmental entities.

ADMINISTRATION COMMITTEE



Administration Committee

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Today's Date: 07/11/2023

Department Submitting agenda item: County Attorney

Date of Committee Meeting: 07/24/2023

Title: Budget-Contingency Funds to be trasferred to County Attorney's Special Litigation, Contractual Expense line

Brief Summary: Funds need for Tax Assessment litigation matters and a DA matter

If this item pertains to a position(s), it must be sent to the Human Resources Department to be reviewed and approved before going to the Administration Committee.

Please provide date approved: N/A

Action Requested: Approve

Associated Costs: 100,000

Benefits & Risks:

**BUDGET - CONTINGENCY FUNDS TO BE TRANSFERRED TO
COUNTY ATTORNEY'S SPECIAL LITIGATION, CONTRACTUAL EXPENSE LINE**

WHEREAS, as a result of an unanticipated litigation with respect to several Article 7 Tax Assessment matters, the funds allocated for Special Litigation have been exhausted and there are outstanding expenses that currently exist, and

WHEREAS, based on current outstanding expenses for these matters it is known that expenses to the end of the year will exceed the County Attorney's budget, and

WHEREAS, the Niagara County Attorney's Office administers payment of these bills on behalf of the County, now, therefore, be it

RESOLVED, the following budget transfer be effectuated:

FROM:

A.08.1990.000 74500.01	Contingency Funds	\$100,000
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TO:

A.11.1930.110 74500.01	Special Litigations Contractual Expense	\$100,000
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ADMINISTRATION COMMITTEE



Administration Committee

Complete this form, save in Committee folder and name using this format yyyyymmdd dept desc (example 20170111 cdp budget adjustment)

Today's Date: 7/13/2023

Department Submitting agenda item: Board of Elections

Date of Committee Meeting: 7/24/2023

Title: Budget Modification – Absentee Grant Acceptance

Brief Summary: Accept the funds from the state grant that was awarded for Absentee Ballot Pre-Paid Postage Grant.

If this item pertains to a position(s), it must be sent to the Human Resources Department to be reviewed and approved before going to the Administration Committee.

Please provide date approved: N/A

Action Requested:

Associated Costs:

Benefits & Risks:

**NIAGARA COUNTY BOARD OF ELECTIONS
BUDGET MODIFICATION – GRANT ACCEPTANCE**

WHEREAS, the Niagara County Board of Elections Office has been awarded a grant in the amount to \$95,430.53 for the period of July 01, 2023 through December 31, 2023 from the New York State Board of Elections to implement Absentee Ballot Pre-paid Postage and the various accompanying services and/or accessories required, and

WHEREAS, the grant will allow the Niagara County Board of Elections Office to purchase equipment, supplies and postage for absentee ballots, and

WHEREAS, the 2023 budget will need to be modifies to allow for the spending of this grand, now therefore, be it

RESOLVED, that the following the County Attorney's review, the Chairman of the Legislature be, and herby is, authorized to execute the agreement and be it further

RESOLVED that the 2023 budget be modified as follows:

INCREASE REVENUE:

A.14.1450.000.43089.09	State Aid, Other – Elections Program Revenue	\$95,430.53
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INCREASE APPROPRIATIONS:

A.14.1450.000.72100.05	Election Supplies	\$95,430.53
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ADMINISTRATION COMMITTEE



Administration Committee

Complete this form, save in Committee folder and name using this format yyyyymmdd dept desc (example 20170111 cdp budget adjustment)

Today's Date: 7/13/2023

Department Submitting agenda item: Board of Elections

Date of Committee Meeting: 7/24/2023

Title: Budget Modification – Tier Grant Acceptance

Brief Summary: Accept the funds from the state grant that was awarded for Absentee Ballot Pre-Paid Postage Grant.

If this item pertains to a position(s), it must be sent to the Human Resources Department to be reviewed and approved before going to the Administration Committee.

Please provide date approved: N/A

Action Requested:

Associated Costs:

Benefits & Risks:

**NIAGARA COUNTY BOARD OF ELECTIONS
BUDGET MODIFICATION – GRANT ACCEPTANCE**

WHEREAS, the Niagara County Board of Elections Office has been awarded an extension on a grant with a increase in the amount to \$173,457.40 for the period of January 28, 2023 through January 28, 2024 from the New York State Board of Elections to implement Technology Innovation & Election Resource and the various accompanying services and/or accessories required, and

WHEREAS, the grant will allow the Niagara County Board of Elections Office to purchase equipment for elections, software upgrades and other items regarding elections, and

WHEREAS, the 2023 budget will need to be modifies to allow for the spending of this grand, now therefore, be it

RESOLVED, that the following the County Attorney's review, the Chairman of the Legislature be, and herby is, authorized to execute the agreement and be it further

RESOLVED that the 2023 budget be modified as follows:

INCREASE REVENUE:

A.14.1450.000 43089.07	Technology Innovation & Elections Resource	\$173,457.40
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INCREASE APPROPRIATIONS:

A.14.1450.000.72100.05	Computer Equipment	\$173,457.40
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ADMINISTRATION COMMITTEE